

Please note: this is a mock-up of a job advert designed for the Academic Job Boot Camp for early career historians (details [here](#)).

As in any simulation, you should apply for the post as if it were the real thing by submitting an application letter and CV to marcus.collins@lboro.ac.uk by midnight on Sunday 1 May 2016.



LOUGHBOROUGH UNIVERSITY
SCHOOL OF SOCIAL, POLITICAL AND GEOGRAPHICAL SCIENCES
DEPARTMENT OF POLITICS, HISTORY AND INTERNATIONAL RELATIONS

IMAGINARY LECTURER IN HISTORY	
JOB REF: REQXXXX	April 2016

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.

JOB DESCRIPTION

Job Grade: **Research, Teaching and Enterprise Grade 6/7**

1. Job purpose: To contribute to and enhance the research, teaching and enterprise activities of the School of Social, Political and Geographical Science in the area of History.
2. Duties and responsibilities:

Research

- To pursue a personal research programme consistent with the research priorities of the History Research Group.
- To secure external research funding.
- To supervise and manage research projects.
- To publish the outcomes of research in outlets of international standing.
- To attend and contribute to major international conferences.
- To supervise postgraduate students at Masters and Doctoral levels.
- To collaborate in research initiatives with colleagues in the School and more widely across the University including with colleagues in Research Schools.
- To collaborate in research initiatives with other HEIs and other relevant bodies.

Teaching

- To teach and inspire undergraduate and postgraduate students, and to conduct associated assessments.

- To provide academic and pastoral support to undergraduate and postgraduate students.
- To promote the use of a range of methods and techniques in teaching, learning and assessment.
- To engage in the evaluation and development of modules for which you have responsibility, in terms of content, delivery and assessment.
- To be responsible for the design and content of specific areas of teaching and learning within the School's undergraduate and postgraduate programmes.
- To cooperate with colleagues in the continuous review and development of the School's taught programmes and the curriculum.

Enterprise

- To engage with business, public and voluntary organisations through knowledge exchange activities such as student projects and placements, research collaboration, consultancy and specialist training.
- To create social, cultural and economic impacts from academic, especially research, activity.
- To secure external funding in support of these activities.
- To seek opportunities for the commercialisation of research and the formation of social enterprises.

Related Activities and Functions

- To engage in an annual process of Performance and Development Review.
- To work effectively with relevant administrative, technical and academic staff in the School and across the University.
- To carry out specific administrative roles and functions as may be reasonably required e.g. Responsible Examiner, Programme Director, Admissions Tutor.
- To take part in relevant School committees.
- To engage in professional development programmes in the University (e.g. through Staff Development) which are consistent with your needs and aspirations and those of the School.
- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

3. Special Conditions: None

4. Organisational Responsibility: Reports to Dean of School

Other

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

SCHOOL OF SOCIAL, POLITICAL AND GEOGRAPHICAL SCIENCES - POLITICS, HISTORY AND INTERNATIONAL RELATIONS

PERSON SPECIFICATION

Job Title: Imaginary Lecturer in History

Job Grade: Research, Teaching and Enterprise Grade 6/7

	Essential	Desirable
Education	An outstanding educational profile up to and including first degree and/or Masters in History or a related subject. (1) Relevant PhD in History. (1)	Achieved or progressing towards appropriate professional status (1).
Professional experience	Background in History. (1,2,3) Experience of working in a high quality academic research environment, including experience at post-doctoral (or equivalent) level. (1) Experience of authoring original work, in the highest quality refereed academic journals. (1)	Experience of presenting research work at international conferences. (1) Experience of teaching and assessment at undergraduate and postgraduate level. (1,3) Experience of successfully supervising the projects of taught and research students or company staff at equivalent levels. (1,3)

	Essential	Desirable
General skills, abilities and knowledge	<p>Ability to develop an original research programme on your own initiative and to persuade others of its importance orally and on paper. (2,3)</p> <p>Ability to identify potential social / cultural / economic impacts from professional activity. (2,3)</p> <p>Knowledge of research and enterprise funding opportunities in UK HE and understanding of how to secure funding. (2,3)</p> <p>Ability to teach and supervise undergraduate and postgraduate students in History. (1,2)</p> <p>Ability to provide tutorial advice to students. (1)</p> <p>Ability to work independently and as part of a team. (1)</p> <p>Excellent communication skills (2)</p> <p>Excellent IT skills (1)</p>	<p>Ability to secure research / project funds from external sources. (1,3)</p> <p>Ability to take part in module and programme development. (3)</p> <p>Knowledge of the challenges faced in UK HE. (1)</p>
Training	Demonstrate evidence of having undertaken further training (1,3)	Participation in a recognised training programme for academic staff. (1)
Other	Commitment to observing the University's Equal Opportunities policy at all times. (1,3)	

Typical assessment stages (shown in brackets):

1 = Application form and CV, 2 = Presentation and questions, 3 = Final interview. Conditions of Service

The appointment will be on a full-time, open-ended contract. Salary will be on Research, Teaching and Enterprise Grade 6, (an imaginary £34,233-£37,394 per annum) or Research, Teaching and Enterprise Grade 7, (an imaginary £38,511- £45,954 per annum), at a starting salary commensurate with experience and qualifications.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Academic and Related staff, details of which can be found at: <http://www.lboro.ac.uk/services/hr/a-z/conditions-of-service.html>.

Informal Enquiries

Informal enquiries should be made to Kate Bradley (K.Bradley@kent.ac.uk), Marcus Collins (marcus.collins@lboro.ac.uk), Cath Feely (C.Feely@derby.ac.uk) or Kelly Spring (kelly.spring@postgrad.manchester.ac.uk), the organisers of the Academic Job Boot Camp.

Application

The closing date for receipt of applications is midnight on 1 May 2016. All applicants will be contacted by 3 May 2016 and mock interviews and presentations will take place at the Institute of Historical Research, Senate House, London on 14 May 2016.